



Exemption Request Form

DATE: _____

NAME: _____

EXAMINATION FOR WHICH AN EXEMPTION IS BEING REQUESTED:

Schedule ___ Item ___ Name of Examination _____

ACADEMIC INSTITUTION ATTENDED: _____

ACADEMIC COURSE NUMBER AND NAME:

YEAR TAKEN: _____

(If more than one course, please use a separate form for each course)

Please provide as much of the following information as possible and check off what is being sent. It is not necessary to re-send information previously provided:

- 1. An official transcript of marks.
- 2. A separate official detailed description of material covered in the above course during the year taken, together with a breakdown of the number of hours spent on each major part.
- 3. How many hours in the academic term were reserved for (a) classes _____ and (b) lab assignments _____?
- 4. What course or courses were prerequisites to taking this course?

5. Copies of the examinations written for this subject.

6. Copies of lab assignments during the course.

7. Name of instructor who gave the course.
